

COMET



WORKING TOGETHER FOR EDUCATION

08/09

08/09

THE CITY OF MANUKAU EDUCATION TRUST ANNUAL REPORT 2008/9

whakatauki Proverb

E kore e taea e te whenu kotahi
ki te raranga i te whāriki
kia mōhio tātou ki ā tātou.

Mā te mahi tahi ō ngā whenu,
mā te mahi tahi ō ngā kairaranga,
ka oti tēnei whāriki.

I te otinga
me titiro tātou ki ngā mea pai ka puta mai.

Ā tana wā,
me titiro hoki
ki ngā raranga i makere
nā te mea, he kōrero ano kei reira.

The tapestry of understanding
can not be woven
by one strand alone.

Only by the working together of strands
and the working together of weavers
will such a tapestry be completed.

With its completion
let us look at the good that comes from it
and, in time,
we should also look
at those stitches which have been dropped,
because they also have a message.

Kūkupa Tirikatene

COMET

PHONE [09] 968 8773 FAX [09] 968 8776

EMAIL comet@manukau.ac.nz PRIVATE BAG 94006, Manukau City, NZ

www.comet.org.nz



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CHAIRPERSON'S REPORT

It is with great pride that I present this 10th Annual Report for the City of Manukau Education Trust. Our 10th birthday occurs at a critical time in the history of this council and for the task of "Working Together for Education".

Ten years ago, in their 1999 report, the Manukau Education Strategy Steering Committee noted "significant gaps between the overlapping responsibilities of the Crown, local authorities and education providers". To address these gaps the committee recommended "a focused approach that encourages collaboration" through the establishment of a stand-alone charitable trust and hence, COMET was born.

This significant birthday is about celebrating the many ways in which all of our partners are addressing these gaps through joint commitment. Together, we obtain better value from the resources we share – our mana, our expertise and knowledge of people, our time, our funding, our passion for learning and to make a difference.

Trusteeship for COMET is a voluntary activity and my thanks go to the trustees for their commitment to the city. Our former trustees become champions for our work and thank you to all who have served.

Manukau City Council has long understood the importance of education for community well-being and Council staff are committed to supporting COMET's work. Mayor Len Brown has led a number of COMET events and City Councillors regularly participate in the annual COMET Principal For A Day event.

COMET's leading edge work connecting local government to education comes from a team of talented and committed employees that offer genuine leadership and service to education in this city.

Education has never been more important to the future of Manukau. Over the last 10 years, we have shown that by working together we can all make a difference.



Prior to his long and distinguished tenure as principal of Otahuhu College, Bill was a curriculum leader in Social Sciences. He was the Project Co-ordinator and Chair of AIMHI (Achievement in Multi-cultural High Schools) – a forum of decile one schools. Bill was also previously President of the Auckland Secondary Schools Principals' Association. He is affiliated with many youth-focused organisations and now works as an educational consultant.

Bill Gavin Chairperson

A handwritten signature in green ink, appearing to read "Bill Gavin".

April
2009

February
2009

June
2008

April
2008

CHIEF EXECUTIVES REPORT

Over the last 10 years COMET has sought to be the catalyst for change – an extraordinarily challenging task.

Three examples illustrate our approach:

- The Manukau Family Literacy Programme reflects a leading-edge partnership approach that takes an intergenerational idea – that children learn better when parents are also engaged in learning – and translates it into a programme that has made a meaningful difference to the lives of over 1000 people. Evidence¹⁾ shows that adult participants made an average of \$200 per week difference to family incomes.
- The COMET Principal For A Day event has become a flagship for a much broader stream of work, which encourages business and schools to work together. It also reflects the collaborative partnership with the Mayor around education issues.
- A partnership around the need to increase participation rates in early childhood education was triggered by COMET's stocktake of early childhood education services and needs in Manukau.

COMET has searched for innovative processes for engaging everyone in education. The city needs shared understandings of local service needs, and someone who will lead and advocate for integrated service planning.

Clearly, the challenges of education in Manukau will still exist when the new Auckland Council comes into being. Auckland will need to apply double duty to every dollar that is spent in the city to address the low qualifications of adults; labour market skill needs; the intergenerational effects of low literacy; and family poverty and associated social dysfunction. These are brakes on the local economy.

The government needs to work smarter by tapping into local networks and knowledge to create more lasting solutions to these difficult issues.

COMET has demonstrated the potential of a council-controlled organisation to deliver on both central government and local community aspirations.

We are proud of our first 10 years and offer a huge thanks to all our sponsors, supporters and the dedicated COMET team.

Bernardine Vester Chief Executive



1. PricewaterhouseCoopers Report, 2006

August
2007

Launch of
ECE stocktake report

June
2007

First Executive For A Day

May
2007

Education for Enterprise
project begins

April
2007

First Manukau
Education Conference

A DECADE OF HIGHLIGHTS: 1999–2009

1. A framework for local government – education relationships

- a. Developed a theoretical model / public policy framework for relationship development.
- b. Initiated practical programmes that illustrate how the model can be used.
- c. Cost-effective and value-for-money operation. Leverage 1:4 for every dollar of local government expenditure.
- d. Innovative approaches, linked to local government strategic planning.
- e. Convened the first Manukau Education Conference. Delivered comprehensive report to shape local education strategy.

2. Intergenerational family learning partnerships

- a. Hosted Summit on literacy outcomes in Manukau (2001), established Taskforce. Developed Manukau Family Literacy Programme (MFLP) – innovative, intensive learning programme for adults, working alongside their children.
- b. ‘Hard to reach’ parents empowered as learners and earners – critical for moving family off low wage incomes or benefit dependency. Over 70% of graduates have gone on to further study.
- c. Over 320 adults have participated in the programme with positive and wide-ranging impacts on over 2000 family members.
- d. Commissioned extensive research and evaluation. Retention and graduation rates of 92%; 71% had reduced reliance on government agencies; reduced educational, crime and social welfare costs; increases in family incomes and productivity.

- e. Delivers quantifiable value – for every dollar spent there is \$9.41 of economic value (PricewaterhouseCoopers Report, 2006).
- f. 4,000 ‘at risk’ Manukau families with low or no qualifications need education to break out of the poverty cycle.

3. Principal For A Day programme

- a. Brought model from New York to New Zealand. Business and community leaders visit with school principal for a day.
- b. Over 420 business and community leaders participated over the last seven years.
- c. Increases understanding of leadership challenges facing schools.
- d. Reciprocal programme developed to increase school leadership understanding of community/business needs.

4. Youth Transitions

- a. Identified need for service support, developed innovative programme model.
- b. Partnership with schools: transitioned young people from school to work, training or further education.
- c. Helped 1100 young learners – project now mainstreamed across the whole of Counties-Manukau.

5. Education for Enterprise

- a. Project incorporates enterprise development skills in the curriculum leveraging central government funding.
- b. E4E matches teachers with business mentors – and offers teachers learning about connecting to business.
- c. Co-ordinate pilot within six secondary schools in Manukau

6. Early Childhood Education

- a. Prepared and published stocktake report on participation challenges in Manukau, established ECE as a key social issue priority.
- b. Hosted Manukau Summit, established Taskforce and project framework.
- c. Led action plan, forums for community voice.

7. ICT in community organisations and early childhood services

- a. Initiated and supported the Otago Digital Opportunities project.
- b. Commissioned and published stocktake of Information and Communications Technology (ICT) capabilities in early childhood services in Manukau, gathered Taskforce, implemented action project.
- c. Identified need for and developed the Pasifika SmartCentres project to enhance community capability in the use of new technologies in Pacific services and families.

8. Advocacy, Leadership, Policy Advice

- a. Delivered high-quality report on future skills needs for Manukau.
- b. Hosted seminars, conferences, etc. on themes such as annual planning and public reporting for schools; complex urban campus needs; youth mentoring; financial literacy among Pacific youth; NCEA and business;
- c. Deliver every year on contractual undertakings for policy advice and advocacy through submissions, discussion papers, etc.

March
2007

October
2006

September
2006

September
2006

SHIFTING OUT OF POVERTY THROUGH FAMILY LEARNING AND LITERACY

The Manukau Family Literacy Programme (MFLP) is a highly effective, free, year-long intergenerational family learning and literacy programme that targets at-risk and vulnerable families.

Over the last seven years, 350 families have been through MFLP; 90% have been Maori or Pasifika. The great majority of participants have been women who are sole parents on benefits or employed in low wage, low skill vulnerable employment.

MFLP shifts families up out of poverty. Parents gain skills for employment and a tertiary qualification while enhancing their parenting skills. Family and whanau benefit as family

relationships improve, parenting practices change and the parents and children become more confident learners. Over 1,000 adults and children have been involved since the programme started in 2003.

Representatives from the New South Wales government are using this model for their own initiative in high-needs communities.

The Todd Foundation has provided funding to scale up the programme and make it portable so that communities around New Zealand and elsewhere have access to the tools and resources to run this highly effective programme.

Outcomes from MFLP include:

Changes in parenting practices	<ul style="list-style-type: none"> Parents develop new behaviour management strategies and enhance their communication with their children. Parents report that relationships improve with other family and whanau members.
Improved outcomes for children	<ul style="list-style-type: none"> Schools report improved school attendance and reduced transience among families as families learn about the impact of transience and truancy on children's learning. The learning of the nominated children improves and parents and schools/ECE centres report a positive impact on the learning of younger family members.
Changes in attitudes to learning and education	<ul style="list-style-type: none"> As adults gain confidence in their own ability to learn they become more involved and interested in their children's learning. Parents come to understand how schools and the national curriculum work. Parents develop goals for their long-term future, including greater financial literacy. Parents also develop an understanding of the support services offered in schools (e.g. Group Special Education, Resource Teachers of Literacy & Behaviours) and become more supportive of special assistance when it is offered to their child.
Improved outcomes for schools and ECE centres	<ul style="list-style-type: none"> ECE enrolments increase as parents enrol pre-schoolers in order to enrol in the programme. Children transition more easily into school (both new entrants and older children transferring between schools). Parents and wider whanau become more interested and active within schools. Schools become more responsive and effective for children and for families, whanau and the wider community.
Tertiary qualifications	<ul style="list-style-type: none"> 207 adults have graduated from MFLP over seven years. Overall there has been a 77% success rate. 42% of 2008 graduates went on to higher level study, most of them into ECE qualifications which will equip them for the ECE labour market, where there are shortages of Pasifika and Maori teachers.
Improved engagement with health and social services	<ul style="list-style-type: none"> Families are introduced to social and community services and health initiatives (e.g. Plunket, Barnardos, Women's Refuge, breast and cervical screening, healthy eating). Families are linked to specific services as required (e.g. opticians, Work & Income, Salvation Army).
Increased participation in communities	<ul style="list-style-type: none"> MFLP graduates have been elected to school Boards of Trustees and Kindergarten management committees.

May
2006

Launch of Youth Mentoring Trust

May
2006

COMET facilitates NetSafe cyber safety trials with early childhood centres

November
2005

Release of "Manukau Future Skills Action Plan; The Way Forward"

September
2005

Enterprising Education forum

INCREASING PARTICIPATION IN EARLY CHILDHOOD EDUCATION IN MANUKAU

The recent announcement by the Minister of Education to establish three new ECE centres in Manukau City is related to COMET's advocacy for more ECE services.

Working through the ECE taskforce, established by COMET, we have:

- Advocated for more quality early childhood services and resources across Manukau particularly in areas where participation rates have been traditionally low.
- Built effective working relationships with numerous agencies including:
 - Ministries of Education; Social Development; Pacific Island Affairs
 - Pasifika Education Centre
 - Manukau Institute of Technology
 - Manukau Leisure Services
 - Barnardos
 - Auckland and Franklin Kindergarten Associations
 - Living and Learning Foundation
 - Councillors and staff of Manukau City Council
- Contributed to key planning and policy documents such as Manukau City Council's Project Management Plan "Accessing Childhood Education" and the Ministry of Education's Counties Manukau ECE Participation Project Plan 2009 – 2010
- Organised community engagement forums and brought ECE educators and providers together to discuss:
 - Challenges and barriers to people wishing to enter the ECE profession
 - Council's resource consent process
 - The requirement for all teachers to have a level 7 qualification by 2012
 - Teacher registration process
- Completed a survey of staffing needs across several ECE centres
- Developed a process to help teachers upgrade their qualification to level 7
- Highlighted the importance of playgroups by hosting Education Play Days (EPDs) in association with the Ministry of Education
- Produced a newsletter highlighting COMET's actions and activities



June
2005

May
2005

January
2005

October
2004

PASIFIKA SMARTCENTRES

The Pasifika SmartCentres project builds and strengthens access and use of information and communication technology (ICT) at Pasifika early childhood centres.

By the end of 2009, 35 Pacific centres will have received a KidSmart computer donated by IBM. These computers are loaded with learning software for children including reading, maths, science and thinking programmes.

This year COMET is facilitating workshops to encourage parents to get more involved in their children's learning using ICT. Volunteer staff from IBM support the workshops and their presence has been extremely supportive. IBM has also donated an additional 10 laptops to support the workshops. IBM's contribution to this project since September 2006 is valued at \$248,000.

- (a) Improving administration and management within the centre
- (b) Incorporating ICT as a learning tool for children
- (c) Building family and community engagement with children's learning in the centre and at home
- (d) Developing links to community libraries and services

Workshop Activities

- Creating electronic books as movies with their child which supports literacy in homes.

- Using images/videos parents have captured to create stories or movies, which encourages interaction between parent and child and supports literacy.
- Increased understanding of computers, internet, child safety on the computer and cyber safety.

Teachers at the centres help to recruit parents to the workshops and encourage parents to use the IBM KidSmart computer so they can work one-on-one with their child. Results from COMET's ICT survey show that the computer is becoming more common in Pasifika households.



"This programme is really amazing. It has had a huge impact on the kids that have no access to computers at home. We've come a long way with COMET's help, learning about our capabilities and ourselves.

It's broadened our perspective of what's out there and it has opened doors for all of us - staff and children. You don't have to be a genius to go on a computer!"

Ruth Risato Kaio is the Supervisor at Mataliki Tokelau Akoga Kamata in Mangere and has worked there for 10 years.

April
2004

Leader-to-Leader
dialogue

March
2004

COMET awarded
Education
Trust of the Year

January
2004

Manukau Youth Transitions
Service pilot begins

October
2002

Otara Digital Opportunity
project begins

EDUCATION FOR ENTERPRISE

Education for Enterprise (E4E) is a national initiative jointly funded by New Zealand Trade and Enterprise and the Ministry of Education. It promotes students linking their learning to real-life situations using a real and relevant approach.

This programme gives students responsibility for their learning. But education does not exist in isolation. By partnering with businesses, students can work on real projects in the real world. Modern education must look to connect with business and community, via the forging of mutually beneficial, long-lasting relationships, to ensure relevant lifelong learning occurs.

COMET has been delivering E4E since 2007 and six Manukau schools are currently resourced via E4E with plans for more schools to participate already underway.

CASE STUDY:

ALFRISTON COLLEGE AND RANDWICK PARK

In early 2009, a group of year 9 students at Alfriston College looked at developing a local park. The Manukau Beautification Charitable Trust (MBCT) was approached and a new E4E project was born. Randwick Park was identified as being most in need of community engagement, and the students put a brief and proposal together during class time. This brief became a three-stage development portfolio that was presented to the Manukau City Parks Services in May.

Since then, Mayor Len Brown has visited the school and park and MCC Parks Services has agreed to Alfriston College students having a level of 'managerial leadership and ownership' in future park developments. The Manurewa Community Board has appointed an advocate to champion the developments using available funding.

The students are engaging with all partners, developing the amenities, artwork and décor of the park for the benefit of the entire community. What began as a student idea has grown into a multi-partner, inter-generational authentic learning experience for students and partners alike.

May
2003

March
2003

November
2002

September
2002

Second MFLP site
(Rowandale)

First Manukau Family Literacy
Programme begins (Bairds Otara site)

Launch of "Youth Mentoring:
An Advice Manual for Manukau & Beyond"

First
Principal For A Day event

PRINCIPAL FOR A DAY

2008 was another outstanding success for the COMET Principal for a Day event – a fantastic day that puts local business leaders in a school's driving seat. They shadow a Principal for a day to observe the challenges and strengths of education at work in our communities.

COMET Principal for a Day facilitates open, transparent one-on-one discussions between school leaders and their business counterparts. In this way, each party is able to better understand and appreciate the other. One clear outcome is the understanding that there is a multitude of ways in which businesses and schools can benefit and help one another. COMET Principal for a Day provides an opportunity to discover them.

The programme first originated in New York and COMET brought it to New Zealand in 2002. Since then, over 450 New Zealand business and community leaders have taken part in this unique experience.

Participants come from a diverse range of occupations including CEOs from banking, construction and telecommunications, leaders from local government, company directors, journalists and more.



"It was professionally stimulating to exchange information on job roles."
Sue McLachlan, Principal,
Mountain View Primary



March
2002

February
2002

October
2001

September
2001

COMET STAFF



Bernardine Vester, Chief Executive

Bernardine has been steering the COMET ship for the past 10 years. As the founding staff member she has grown the organisation to over 10 people and has been the key strategic mover and shaker overseeing COMET's successful projects. With a background in senior teaching and an MA in Public Policy, Bernardine is actively involved in advocating for education improvements. She was named New Zealand's 2002 Eisenhower Fellow and was awarded the University of Victoria Holmes Prize in Public Policy in 2006 for her research on the relationship between local government and education.



Dr Josephine Howse, Deputy Chief Executive

During a professional career of over 30 years, Jo has been a secondary teacher; a lecturer and trainer of teachers; a manager at MIT, Associate Head and Head of School at AUT University. She has served as President of NZ Education Administration Society (NZEAS), President of the Commonwealth Council for Educational Administration and Management (CCEAM), and as a member of the Commonwealth Foundation Civil Society Advisory Committee and the Commonwealth Foundation Board of Governance. Her international experience and connections gives her a sound background

for working with Pacific communities in New Zealand. As Deputy Chief Executive, Jo has responsibility for managing the Manukau Family Literacy Programme and the school-business portfolio of the Trust.



Allen Chang, Executive Manager

Allen's experience as an educator and manager is extensive. He is a former secondary principal, manager of staffing and resourcing at the Ministry of Education, acting CEO and registrar of the Correspondence School, New Zealand's largest school. He has been involved in many activities that have a community focus, and has served as President of service clubs and led Chinese community groups. He is a Justice of the Peace and is currently a trustee for the Auckland Regional Migrant Services Trust. Allen has responsibility for administrative support services for the Trust, and for project management in the early childhood and youth portfolios.



Moana Whaanga, Kaitautoko

Moana is of Te Arawa, Tuhourangi, and Ngati Pikiao descent. She trained as a teacher, and has enjoyed many years of teaching in rural schools in the Hokianga and the Waikato. She specialises in Special Education and has extensive experience as a presenter, trainer, and facilitator. Moana has been instrumental

in the development of the Manukau Family Literacy Programme over the last five years, helping to shape its kaupapa and philosophy. She provides advice and support to the organisation on matters relating to Mātauranga Māori, and works on a half-time basis.



Alison Sutton, Project Leader, Family Learning and Literacy

Alison is a consultant, researcher and evaluator in adult literacy and life long learning. She has been the principal researcher in over 20 major literacy, language and numeracy projects since 1993 for the Ministry of Education, the Tertiary Education Commission, and other agencies. She has an understanding of the complex and diverse structure of the adult literacy, language and numeracy (LLN) and adult community education (ACE) sector, and has extensive networks both locally and internationally. Alison has project development responsibility for COMET's families and communities in schools work, a part-time position.

May
2001

February
2001

September
2000

May
2000



**Suzanne Thom, Co-ordinator,
Manukau Family Literacy Programme**

Suzanne is a trained teacher who has been involved in the education sector since 1982, working predominantly with Maori and Pacific Island students. She has taught at primary schools, ECE centres and alternative education in Otara and Manurewa. Suzanne has been involved with MFLP since it began in 2002. She is responsible for the smooth operation of the MFLP co-ordination team and for programme implementation at all six sites.



**Aaron Shackell-Smith,
Regional Project Co-ordinator,
Education for Enterprise**

Prior to working for COMET, Aaron worked for Enterprise North Shore as a Project Manager, and with a number of business partners and education providers in New Zealand and the UK. He has experience in business development and relationship management, and is able to apply his strengths in project development to his role supporting schools in developing their own Education for Enterprise (E4E) projects. Aaron is currently working with six schools in the Manukau area as part of the national E4E initiative supported by the Ministry of Education and New Zealand Trade and Enterprise.



Ofa Nai-Saulala, Project Officer

For over 15 years Ofa worked with the Faculty of Medical and Health Sciences at the University of Auckland as an Administrator in the Goodfellow Unit, and Administrator for Maori Health Research and the Department of Pacific Health. She was also a Pacific Student Support and Academic Administrator for the Maori and Pacific Admission Scheme (MAPAS). Ofa supports the families involved in the Manukau Family Literacy Programme, and is the Project Officer for Pasifika SmartCentres, which enables Pacific early childhood education centres to engage with their families using new technologies. Ofa is fluent in Tongan and English.



**Glenda Plaisted,
Administration Assistant**

Glenda trained as a secretary and shorthand-typist and has used these skills in a variety of support roles in business and as a medical receptionist. Glenda has been with COMET for the last seven years providing office and accounts support services and general administration.



Linda Hu, Financial Administrator

Linda trained as a mathematician at FuDan University, Shanghai, China. She previously worked as a programmer and as a statistician and IT Manager at the Guangling Statistics Bureau. When Linda arrived in New Zealand in 2002, she retrained as an accountant, gaining three prizes for gaining top marks at the Manukau Institute of Technology's Diploma in Business courses and graduating as top student. Linda works part-time at COMET, runs her own accounting consultancy, and continues to enjoy study. She has responsibility for COMET's financial management systems.



laeli Lima, Project Administrator

laeli provides part-time support to the Manukau Family Literacy Programme as an administrator. Her background is in reception, customer service and support and administration in a variety of settings. She has strong Pasifika church and community networks.

March
2000

First
Annual Report

January
2000

Executive Officer
appointed

October
1999

Trust Deed
formally signed

FINANCIAL STATEMENTS

CITY OF MANUKAU EDUCATION TRUST

Financial Statements for the year ended 30 June 2009

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DIRECTORY

Objects of Trust	This is a charitable trust involved in programmes that advance education and educational opportunities for the Manukau City Community.
Place of Business	Q Block Manukau Institute of Technology Manukau City
Postal Address	Private Bag 94006, Manukau City
Settlor	Sir Barry John Curtis
Trustees	Sina Aiolutepa-Aiono Peter Coolbear Denise Fink Bill Gavin (Chairperson) John Heyes Graeme McClennan Sandy Millar Pauline Winter
Solicitors	John Delugar Brookfields Lawyers Box 76004, Manurewa
Auditors	BDO Spicers Auckland PO Box 2219, Auckland
Bankers	BNZ, Eastern Banking Centre Westpac Trust, Queen Street, Auckland
Commencement Date	October 1, 1999

AUDITOR'S REPORT

to the readers of City of Manukau Education Trust Financial Statements for the year ended 30 June 2009

The Auditor-General is the auditor of the City of Manukau Education Trust ("the Trust"). The Auditor-General has appointed me, C. Neves, using the staff and resources of BDO Spicers Auckland, to carry out the audit of the financial statements of the Trust, on his behalf, for the year ended 30 June 2009.

Unqualified Opinion

In our opinion, the financial statements of the Trust on pages 16 to 21:

- comply with generally accepted accounting practice in New Zealand; and
- fairly reflect:
 - the Trust's financial position as at 30 June 2009; and
 - the results of its operations for the year ended on that date.
- The performance information of the Trust on pages 22 to 24 fairly reflects the achievements measured against the performance targets adopted for the year ended 30 June 2009.

The audit was completed on 28 August 2009, and is the date at which our opinion is expressed.

The basis of the opinion is explained below. In addition, we outline the responsibilities of the Board of Trustees and the Auditor, and explain our independence.

Basis of Opinion

We carried out the audit in accordance with the Auditor-General's Auditing Standards, which incorporate the New Zealand Auditing Standards.

We planned and performed our audit to obtain all the information and explanations we considered necessary in order to obtain reasonable assurance that the financial statements did not have material misstatements whether caused by fraud or error.

Material misstatements are differences or omissions of amounts and disclosures that would affect a reader's overall understanding of the financial statements. If we had found material misstatements that were not corrected, we would have referred to them in the opinion.

The audit involved performing procedures to test the information presented in the financial statements. We assessed the results of those procedures in forming our opinion.

Audit procedures generally include:

- determining whether significant financial and management controls are working and can be relied on to produce complete and accurate data;
- verifying samples of transactions and account balances;
- performing analyses to identify anomalies in the reported data;
- reviewing significant estimates and judgements made by the Board of Trustees;
- confirming year-end balances;
- determining whether accounting policies are appropriate and consistently applied; and
- determining whether all financial statement disclosures are adequate.

We did not examine every transaction, nor do we guarantee complete accuracy of the financial statements.

We evaluated the overall adequacy of the presentation of information in the financial statements. We obtained all the information and explanations we required to support our opinion above.

Responsibilities of the Board of Trustees and the Auditor

The Board of Trustees is responsible for preparing financial statements in accordance with generally accepted accounting practice in New Zealand. Those financial statements must fairly reflect the financial position of the Trust as at 30 June 2009. They must also fairly reflect the results of its operations for the year ended on that date. The Board of Trustees responsibilities arise from the Education Act 1989.

We are responsible for expressing an independent opinion on the financial statements and reporting that opinion to you. This responsibility is specified in section 15 of the Public Audit Act 2001 and section 69 of the Local Government Act 2002.

Independence

When carrying out the audit we followed the independence requirements of the Auditor-General, which incorporate the independence requirements of the New Zealand Institute of Chartered Accountants.

Other than the audit, we have no relationship with or interests in the Trust.



Chris Neves
BDO SPICERS AUCKLAND
On behalf of the Auditor-General, Auckland, New Zealand

CITY OF MANUKAU EDUCATION TRUST

STATEMENT OF FINANCIAL PERFORMANCE for the year ended 30 June 2009

	Notes	2009	2008
INCOME		\$	\$
Consultancy Fees		1,778	–
Contract Fees Received		659,721	866,365
Deposit for Future Services Brought forward		22,055	166,837
Deposit for Future Services Carried forward		(86,643)	(22,055)
Donations	7	74,000	5,200
Events Registration		(22)	2,511
Events Sponsorship		–	16,356
Grants	8	152,700	106,700
Interest Earned		18,018	33,172
Subsidies – Kiwisaver		3,852	1,634
Sales & Sundry Income		16	5,280
TOTAL INCOME	15	845,475	1,182,000
EXPENSES			
ACC Levy		3,723	2,424
Accountancy & Audit		10,064	6,368
Bank Charges		762	893
Bad Debt Expenses		–	1,000
Computer Exps, ICT Services & Support		14,230	11,280
Conference Attendance		615	2,221
Depreciation		5,134	5,284
Event & Seminar Expenses		12,806	27,941
General Expenses		169	2,461
Insurance		2,065	4,558
Mileage		11,103	9,751
Office Supplies		2,730	3,149
Partnership Contribution		123,573	126,203
Postage & Courier		3,589	2,064
Printing & Copying		5,129	6,514
Professional Development – Staff		8,394	6,911
Professional Services – Partners		7,890	8,127
Project Evaluation		–	8,000
Publications & Brochures		19,857	38,334
Recruitment Expenses		4,932	11,061
Rental		22,800	22,800
Salaries & Wages		562,580	685,023
Salary: Superannuation		5,266	5,266
Kiwisaver Employer Contributions		6,876	1,999
Subcontractors		40,700	64,210
Subscriptions		859	665
Telephone & Fax		3,889	9,418
Travel & Accommodation (International & National)		11,951	3,288
Trust Expenses		1,946	1,047
Vehicle Expenses		716	38,154
Website Expenses		1,740	2,399
Interest Expenses		4	32
Loss on Disposal of Fixed Assets		1,625	4,062
TOTAL EXPENSES		897,717	1,122,907
NET SURPLUS/(DEFICIT)		(52,242)	59,093

The attached Accounting Policies and Notes to the Financial Statements should be read in conjunction with these Financial Statements.

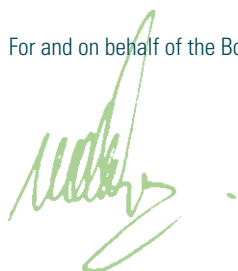
CITY OF MANUKAU EDUCATION TRUST

STATEMENT OF FINANCIAL POSITION

as at 30 June 2009

	Notes	2009	2008
CURRENT ASSETS		\$	\$
BNZ Current Account		29,365	—
BNZ Treasury Account		160,811	210,924
BNZ Term Deposit		100,000	—
Westpac Term Deposit		135,950	125,184
Accounts Receivable		138,669	51,742
Accrued Income		—	84,096
Accrued Interest		1,503	3,361
Petty Cash		48	—
Prepayments		—	7,161
Reimbursable Expenses		33	—
TOTAL CURRENT ASSETS		566,379	482,468
NON CURRENT ASSETS			
Plant & Equipment	14	9,342	12,923
TOTAL NON CURRENT ASSETS		9,342	12,923
TOTAL ASSETS		575,721	495,391
CURRENT LIABILITIES			
BNZ Current Account		—	9,164
Accounts Payable		11,436	16,278
Visa		1,142	2,187
GST		32,089	19,782
PAYE & W/Tax		5,611	6,843
Student Loan		287	325
Kiwisaver Employee Payable		577	588
K-saver Employer Contributions		328	34
Provision for Holiday Pay		22,263	14,056
Accred Expenses		10,000	14,492
Deposit for Future Services	6	154,643	22,055
TOTAL CURRENT LIABILITIES		238,376	105,804
TOTAL LIABILITIES		238,376	105,804
NET ASSETS		337,345	389,587
REPRESENTED BY:			
Trustees Funds	12	337,345	389,587
FUNDS IN HAND		337,345	389,587

For and on behalf of the Board of Trustees by:



Chairperson
Bill Gavin

Date 28 August 2009

CITY OF MANUKAU EDUCATION TRUST

STATEMENT OF MOVEMENTS IN TRUSTEES FUNDS for the year ended 30 June 2009

	Notes	2009 \$	2008 \$
Net Surplus/(Deficit) for the Year		(52,242)	59,093
Total Recognised Revenue and Expenditure for the Year		(52,242)	59,093
MOVEMENTS IN TRUSTEES FUNDS DURING THE YEAR		(52,242)	59,093
TRUSTEES FUNDS AT BEGINNING OF THE YEAR		389,587	330,494
TRUSTEES FUNDS AT END OF THE YEAR	12	337,345	389,587

CITY OF MANUKAU EDUCATION TRUST

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2009

REPORTING ENTITY

City of Manukau Education Trust is a Charitable Trust registered under the Charitable Trusts Act 1957, and is subject to the Deed of Charitable Trust as established by the settlor on 1 October 1999.

The Trust is a qualifying entity within the New Zealand Institute of Chartered Accountants Differential Reporting Framework. The Trust has taken advantage of all differential reporting concessions available to it.

GOING CONCERN

The financial statements have been prepared on the basis that the Trust is a going concern. This assumption is dependant upon continuous funding from the Manukau City Council to assist the Trust to meet its ongoing financial obligations.

MEASUREMENT BASE

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on a historical cost basis are followed by the Trust.

SPECIFIC ACCOUNTING POLICIES

The following specific accounting policies, which materially affect the measurement of earnings and financial position, have been applied.

Plant & Equipment Depreciation

Plant & Equipment have been depreciated using the diminishing value depreciation rate applicable to the Income Tax Act 2004, which produces a book value close to the market value.

Accounts Receivables

Accounts Receivables are stated at their present estimated realisable value.

Goods and Services Tax

These financial statements have been prepared exclusive of Goods and Services Tax, except for Accounts Receivables and Accounts Payables which are GST inclusive.

Taxation

The Trust is exempt from taxation.

Changes in Accounting Policies

All policies have been consistently applied during the year.

CITY OF MANUKAU EDUCATION TRUST

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2009

		2009 \$	2008 \$
Note 1	ADMINISTRATION & LEADERSHIP		
	Revenue	467,926	585,893
	Expenses	475,978	525,642
	Surplus/(Deficit) to Trustees Funds	(8,052)	60,251
Note 2	LITERACY		
	Revenue	371,860	386,115
	Expenses	383,234	386,115
	Surplus/(Deficit) to Trustees Funds	(11,374)	—
Note 3	LIFELONG LEARNING		
	Revenue	—	22,995
	Expenses	—	22,995
	Surplus/(Deficit) to Trustees Funds	—	—
Note 4	TE WERO		
	Revenue	143,213	386,347
	Expenses	133,646	387,505
	Surplus/(Deficit) to Trustees Funds	9,567	(1,158)
Note 5	COMPULSORY EDUCATION		
	Revenue	18,761	118,742
	Expenses	61,144	118,742
	Surplus/(Deficit) to Trustees Funds	(42,383)	—
Note 6	DEPOSIT FOR FUTURE SERVICES		
	Administration & Leadership	—	—
	Literacy	62,807	(745)
	Lifelong Learning	—	—
	Te Wero	91,836	39,764
	Compulsory Education	—	(16,964)
	Total	154,643	22,055
Note 7	DONATIONS		
	East Tamaki Community Trust	—	4,000
	Four Winds Foundation Limited	2,600	—
	JR McKenzie Trust	15,000	—
	Koha	—	200
	Perry Foundation	5,000	—
	Tindall Foundation	25,000	—
	Todd Foundation	26,000	—
	Trans-Tasman Business Circle	400	—
	W.A. Stevenson Charitable Trust	—	1,000
	Total	74,000	5,200
Note 8	GRANTS RECEIVED		
	Ministry of Social Development	30,000	—
	MIT In house contribution	32,700	32,700
	NZ Trade & Enterprise	90,000	54,000
	Skycity	—	20,000
	Total	152,700	106,700

CITY OF MANUKAU EDUCATION TRUST

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2009

Note 9	RELATED PARTY INFORMATION
	There were no related party transactions during the year.

Note 10	LEASE AND CAPITAL COMMITMENTS
	Lease and capital commitments were nil as at 30 June 2009. (2008: \$NIL)

Note 11	POST BALANCE SHEET EVENTS
	There have been no post balance date events. (2008: \$NIL)

		2009 \$	2008 \$
Note 12	ALLOCATION OF RESERVES		
	Contingency Funds		
	– Forward Operating Expenses	131,000	75,000
	– Contractual Variations	120,000	108,000
	– Future Project Developments	50,000	46,482
	Retained Earnings	36,345	160,105
	Total Reserves	337,345	389,587

Note 13	CONTINGENCIES
	There are no contingencies as at balance date. (2008: \$NIL)

		COST \$	ACCUM DEPN \$	NBV \$
Note 14	PLANT & EQUIPMENT			
	2009			
	Furniture & Fittings	1,872	547	1,325
	Office Equipment	27,409	19,392	8,017
	Total Plant & Equipment	29,281	19,939	9,342
	2008			
	Furniture & Fittings	1,872	299	1,573
	Office Equipment	40,157	28,807	11,350
	Total Plant & Equipment	42,029	29,106	12,923

		2009 \$	2008 \$
Note 15	INCOME		
	Contributions from Manukau City Council	268,089	244,200
	Contributions from all other sources	577,386	937,800
	Total Income	845,475	1,182,000

PERFORMANCE REPORT

Performance reporting against the COMET Annual Plan
As published in our Statement of Intent

WORKING TOGETHER – ANALYSIS AND ADVOCACY

Principal Goal	Actions
To develop Action Opportunities that support recommendations in Working Together: Mahi Tahī Tatou and the Long Term Council Community Plan	<ul style="list-style-type: none"> • Launch in August 2008 of Working Together: Mahi Tahī Tatou: A report to Manukau City Council on an Education Strategy for the future and initiation on further consultation with principals and board chairpersons on the contents of the report (ongoing). • Hosting of the Annual Reports Seminar 31 July 2008. This seminar supported good governance approaches to strategic planning in schools. • Meetings with elected representatives and officials in Wellington and invited guests into Manukau. • Participation in the Tomorrow's Manukau: Manukau Apopo Strategic Steering Group. • Participation in network events or professional development activities hosted by other agencies. • Participation in development of the Flat Bush education network, including advocacy relating to the establishment of early childhood education services and membership of the Mission Heights schools establishment boards. • Pasifika Youth Financial Literacy – COMET has been instrumental in bringing diverse stakeholders together around approaches to financial literacy for Pasifika youth, funded by SkyCity. Reference to this work has been made in briefing papers to the incoming Minister of Pacific Island Affairs; responsibility for further initiatives and work is now being passed on to stakeholders such as the Retirement Commission, MPIUA, SavY, and various banking groups. An initiative for Maori youth was scoped but has lapsed for lack of funding. • Complex Urban Schools Summit held April 2009. Included preparation of background paper and commissioning of further research to support resolution of technical difficulties facing these schools, most of which exist in Manukau City. Complex school challenges now affect several thousand students. • Submissions (x4) prepared to the LTCCP; to the Select Committee considering Auckland governance matters; to the Education and Science Select Committee re changes to the Education Act affecting Complex Urban Schools.

WORKING TOGETHER FOR EARLY CHILDHOOD EDUCATION

Principal Goal	Actions
<p>To increase participation in quality early childhood education.</p> <p>To support family and community engagement in learning</p>	<ul style="list-style-type: none"> Establishment of the Manukau Early Childhood Education Taskforce. Hosting of three community forums, resulting in wider stakeholder commitment to the Tomorrow's Manukau: Manukau Apopo project to increase participation in early childhood education. Continued facilitation of Pasifika SmartCentres project working closely with four Pasifika Early Childhood Centres to build their capacity and skills in the use of ICTs for family and community engagement in learning.

WORKING TOGETHER TO SUPPORT LEARNING IN SCHOOLS AND BUSINESS AND SCHOOLS WORKING TOGETHER

Principal Goal	Actions
<p>Learning in schools is supported by community and business</p>	<ul style="list-style-type: none"> Co-ordination and development of the Education for Enterprise pilot project across six schools. Participation in a forum to shape development of the MIT tertiary-secondary school Delivered the following events or projects that strengthen the connection between business and schools: <ul style="list-style-type: none"> Principal For A Day event – 60 principals and 60 community and business leaders participated in 2008 Executive for a Day programme – 45 participants, 4 days Established COMET Authentic Learning Initiative (CAL-I) to develop sustainable education-business networks. CAL-I events include Business-Education forums to discuss key issues and visits by curriculum leaders to businesses.

WORKING TOGETHER WITH FAMILIES

Principal Goal	Actions
<p>To achieve policies for intergenerational family learning that will benefit Manukau communities and families.</p> <p>Co-ordinate partnerships to deliver intergenerational family learning.</p> <p>Promote family engagement in learning</p>	<ul style="list-style-type: none"> Co-ordination as a Lead Agency for the Manukau Family Literacy Programme at six sites in Otara, Mangere and Manurewa, serving up to 80 families. The TEC funding pool has undergone review; as a consequence AUT has had to withdraw from the partnership and the programme has no funding surety beyond December 2009. Development of three new initiatives related to financial literacy (for rangitahi Maori), families in schools, and urban campuses for implementation during 2009-10 Established relationship with New South Wales government who plan to use the Manukau Family Literacy Programme as a model for their Families in Schools programme in largely aboriginal and migrant communities across the state. Redevelopment and improvement of the existing Manukau Family Literacy Programme to make the programme more portable and flexible and available to other providers/partners.

WORKING TOGETHER TO BUILD THE SKILLS NEEDS FOR THE FUTURE

Principal Goal	Actions
<p>To ensure Manukau people have the skills they need for employment</p> <p>To ensure Manukau people have access to learning opportunities for social, leisure and personal development purposes</p>	<ul style="list-style-type: none">• Ongoing support for and participation in the work of various community organisations and networks, including:<ul style="list-style-type: none">– Youth Mentoring Trust– Auckland Regional Migrant Services Trust– Youth Workers Development Reference Group– Te Kupenga: Manukau Adult and Community Education Network– Otara Community Network– Pathways to Employment Project– South Auckland Adult Literacy Trust– Manukau Skills Council steering group– Participation in the Regional Facilitation process in the context of the government's Skills Strategy for identified skills needs in Manukau

GOVERNANCE, MANAGEMENT AND ADMINISTRATION

Principal Goal	Actions
<p>To provide an effective, accountable and sustainable organisation to serve the needs of education in Manukau</p>	<ul style="list-style-type: none">• This goal was achieved through:<ul style="list-style-type: none">– effective governance – trustees met formally eight times during the year– sound management of financial affairs – timely establishment of budget, monthly review of finances, completion of an unqualified audit– public accountability for the work of the Trust – publication of Annual Report and Statement of Intent in both print and electronic forms– sound contract management – all required outputs completed– efficient office support services - Redevelopment of the communications plan for implementation during 2009.– fulfilment of Trust obligations as a good employer– legal compliance – all legal requirements met

WHERE TO NEXT?

The vision is to have a future Auckland Council that champions learning and drives actions that make a difference in our communities.

COMET aspires to be the catalyst for collaborative actions that result in a significant shift up in overall population skills levels, a key driver for Auckland's economic well-being.

Manukau's challenges will still require community effort once the new Auckland Council comes into being. It is still unclear what COMET's role will be in the new Auckland framework.

However, we are working towards a vision where family engagement in learning remains a community priority, building on the work that COMET has already done in this area.

It will be important to ensure that quality connections between schools and businesses are supported - and connected to the economic development vision of the new Mayor of Auckland. COMET is already working on shaping those structures for the future.

Our vision is to participate in a city where Aucklanders can work together so that we have an environment where education is valued and poverty and disadvantage is addressed. We know that there is a place for COMET in facilitating community actions that will turn Auckland into a world-class city.

ACKNOWLEDGEMENTS

Our work at COMET is supported by a number of loyal and dedicated people and organisations. This support makes COMET the success it is today. A big thank you to:

- Manukau Institute of Technology (MIT) which continues to provide COMET with essential office accommodation and technical support
- Mayor Len Brown and Councillors at Manukau City Council who continue to advocate for COMET, involve us in Civic events and open up invaluable networking opportunities
- John Delugar at Brookfields Lawyers generously undertakes pro bono legal work
- Our generous sponsors this year include the Todd Foundation, Four Winds Foundation, JR McKenzie Trust, Perry Foundation, the Tindall Foundation, and the Trans-Tasman Business Circle.
- We are fortunate to have several COMET champions, ex-Trustees who continue to advocate tirelessly on our behalf. Thank you to Nancy McConnell, Stewart Middleton and Peter Goldsmith

APPENDIX: 2008 PRINCIPALS FOR A DAY

PFAD NAME	PFAD ORGANISATION	SCHOOL
Ross Moon	ASB	Al-Madinah School
Eva Tollemache	Ranfurly Veterans Home	Ambury Park Centre for Riding Therapy
John Kotoisuva	Steel Construction New Zealand Inc.	Aorere College
Pauline Kingi	Te Puni Kokiri	Bairds Mainfreight Primary
Nicki McDonald	First Foundaiton	Baverstock Oaks Primary School
Robin McCulloch	Manukau City Council	Brookby Primary School
Gavin Bainbridge	Cogita	Bucklands Beach Intermediate
Kelly Nicholls	TelstraClear Pacific Events Centre	Bucklands Beach Primary
Graeme Bakker	Manukau Beautification Charitable Trust	Clayton Park Primary School
Robyn Rusher	Ministry of Social Development	Dawson Road Primary School
Chris Daniel	Menzies Aviation	Edgewater College
John Fabrin	Rhema Broadcasting Group	Elim Christian College
Sam Henry	Te Puni Kokiri	Elm Park Primary
Tamati Norman	Te Puni Kokiri	Everglade Primary
Joseph Chee	ASB	Favona Primary
Peter Fatialofa	Fats Enterprises	Ferguson Intermediate
Ron Amodeo	Employee Solutions	Global Indian International School
Jae Stowers	ANZ	Greenmeadows Intermediate
Leigh Auton	Manukau City Council	Homai Primary
Sheryl Fonoti	ASB	Howick Primary School
Ulu Aiono	Cogita	James Cook High School
Hamish Whyte	Furnware	Kedgley Intermediate
Manu Pihema	Te Puni Kokiri	Kingsford Primary
Ulu Aiono	Cogita	Leabank Primary
Chris Boalch	NZ Trade and Enterprise	MacLeans College
Andrew McLennan	PI In The Sky Gallery	Macleans Primary
David Anstice	Enterprising Manukau	Mangere College
Heather Stonyer	New Zealand Business Council for Sustainable Development	Manurewa South Primary School
Robert Bruce	The Robert Bruce Ugly Agency Ltd	Manurewa West Primary
Dionne Alexander	ASB	McAuley Girls High School
Stephen Selwood	NZ Council for Infrastructure Development	Mellons Bay Primary School
Bryan Cartelle	Manukau City Council	Orere Primary School
Mike Higgins	Tomorrow's Manukau Properties Ltd	Otahuhu College
Ron Pearson	Counties Manukau District Health Board	Our Lady Star of the Sea Primary
Stephen Hunt	ASB	Owairoa Primary School
Tom O'Neil	cv.co.nz (NZ) Ltd	Pakuranga College
Ian Mills	Synovate	Pakuranga Heights Primary School
Arista Jooste	Brookfields Lawyers	Pakuranga Intermediate
Sheetal Maharaj	Westfield New Zealand Ltd	Papatoetoe High School
Grant Milligan	ASB	Papatoetoe South Primary
David Collings	Manukau City Council	Pigeon Mountain Primary
Daniel Newman	Manukau City Council	Randwick Park Primary
Arthur Anae	Manukau City Council	Redoubt North Primary
Mark Troughear	Post Haste Limited	Rowandale Primary School
Owen Lewis	Pasifika Education Centre	Sir Edmund Hillary Collegiate Junior School
Lesley Max	Great Potentials Foundation	Sir Edmund Hillary Collegiate Middle School
Nicola Meek	Secondary Futures	Sir Edmund Hillary Collegiate Senior School
Bill Mudgway	Broadcaster	Sommerville Special School
Richard Reid	Pacific Business Trust	Southern Cross Campus
Bill Takerei	Otara Boards Forum	Tangaroa College
Gary Blyth	Fraser Thomas	The Gardens Primary
Don Young	Hawkins Construction Ltd	The Manurewa High School
Kimo Houltham	Maori Television	Te Kura Kaupapa Maori a Rohe o Mangere
Reikura Kahi	Maori Television	Te Kura Kaupapa Maori o Otara
Shaun Drylie	ASB	Wakaaranga Primary School
Anania Hohaia	Te Puni Kokiri	Waterlea School
Adrian Keane	Pearson Education	Willowbank Primary School
Colleen Brown	Manukau City Council	Wiri Central Primary School
Martin Gay	ASB	Wymondley Primary School
Anna Roderick	ASB	Zayed College for Girls





Te Kaunihera o
MANUKAU
City Council



COMET

PHONE [09] 968 8773 FAX [09] 968 8776

EMAIL comet@manukau.ac.nz PRIVATE BAG 94006, Manukau City, NZ

www.comet.org.nz